

ANIMAL SCIENCES TRAINING SERVICES RPL SELF-ASSESSMENT TOOL

COURSE ACM30210 Certificate III in Animal Technology

Candidate self assessment

Candidate Name:	Jane Smith
Date of report:	10/09/2016
Assessor Name:	Tina Borovina

Self-Assessment Information

The purpose of this self-assessment is to enable candidates who feel they already have the required competencies to assess their skills and knowledge against the qualification requirements. Should you feel you are ready there will be additional questioning and observation conducted to complete your assessment process.

To complete the self-assessment, answer all the following questions by placing a ✓ or X in the column (Always, Sometimes, Never) that best reflects your current level of skills and knowledge.

As you answer each question, make a note of any evidence you have that could be used to verify your skills. For example, if you claim to be able to work collaboratively with others when conducting workplace activities, you need to be able to provide examples of this.

Some examples of different types of evidence that you could provide include:

- workplace documents you complete (completed)
- a résumé describing where you have worked and the duties you have performed
- work meeting records
- testimonials from clients or other staff you have worked with
- job descriptions and references
- photographs, samples of work
- records of formal or informal training you may have done on the job
- discussion of the work you have done and where you have done the work with an assessor
- Demonstration of the task to an assessor (either in the workplace or at a training facility).

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Self-Assessment Checklist

Place a ✓ in the column (Yes, No, Unsure) that best reflects your current level of skills and knowledge.

Do you regularly apply the following skills:	Yes	No	Not sure	What evidence can you provide?
Core units				
Follow entry and exit procedures into a facility	X	<input type="checkbox"/>	<input type="checkbox"/>	Sign in sheet, entry procedure
Attend induction or training sessions	X	<input type="checkbox"/>	<input type="checkbox"/>	Training logbook
Monitor animals	X	<input type="checkbox"/>	<input type="checkbox"/>	Monitoring sheet, job description
Monitor animals pre, during and post anaesthesia	X	<input type="checkbox"/>	<input type="checkbox"/>	Monitoring sheet, sop
Routing check of anaesthetic machines and anaesthetic gases	X	<input type="checkbox"/>	<input type="checkbox"/>	Maintenance logbook
Change animal cages	X	<input type="checkbox"/>	<input type="checkbox"/>	Video of work tasks, job description
Feed animals ad lib diets	X	<input type="checkbox"/>	<input type="checkbox"/>	Picture of rat hopper, reference
Feed animals according to a diet plan	X	<input type="checkbox"/>	<input type="checkbox"/>	Calculations for food
Provide water or other liquids	X	<input type="checkbox"/>	<input type="checkbox"/>	Video of work tasks
Fill out workplace documents such as:				
Order forms	<input type="checkbox"/>			Copy of Email Screen grab of database Completed cage card Monitoring sheet
Message taking	X	<input type="checkbox"/>	<input type="checkbox"/>	
Monitoring sheets	<input type="checkbox"/>			
Emails	X			
OH&S checklists	X			
Procedures book	<input type="checkbox"/>			
Cage cards	X			
Electronic databases	X			
Perform Identification techniques such as:				
Ear notching	X	<input type="checkbox"/>	<input type="checkbox"/>	Ear notching chart, reference picture of rat with marked tail
Toe clipping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Microchipping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Tattooing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Using markers or texts	X	<input type="checkbox"/>	<input type="checkbox"/>	

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Perform injection techniques such as: Intraperitoneal Intravenous Subcutaneous Intravenous Subdermal	X <input type="checkbox"/> X <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Workplace sop Video of injection Workplace training logbook
Work with a combination of animals: 3 mice of strains 3 rat of strains Combination of 3 types of rodents A combination of rodents and rabbits	X <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job description Reference
Sterilize/ cleaning items using some of the following techniques: Using an autoclave UV irradiation Gaseous sterilization methods 70 - 80% Ethanol Dilute HCL Bleach F10 Virkon Other workplace methods not listed above:	X <input type="checkbox"/> <input type="checkbox"/> X <input type="checkbox"/> <input type="checkbox"/> X X X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Autoclave logbook Ethanol calculations F10 calculations Video of making solutions up
Set up breeding animals	X	<input type="checkbox"/>	<input type="checkbox"/>	Position description, reference
Superovulation techniques	X	<input type="checkbox"/>	<input type="checkbox"/>	Sop, cage card image
Weaning animals	X	<input type="checkbox"/>	<input type="checkbox"/>	Breeder Cage card, picture of weaner box.

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Testing for bacterial growth, contamination	<input type="checkbox"/>	<input type="checkbox"/>	X	Spore strip in autoclave
Can you demonstrate your knowledge for the following:	Yes	No	Not sure	
Anatomy and physiology	X	<input type="checkbox"/>	<input type="checkbox"/>	Previous studies
Occupational health and Safety Act	X	<input type="checkbox"/>	<input type="checkbox"/>	Using OH&S workplace templates
Quarantine Act	X	<input type="checkbox"/>	<input type="checkbox"/>	Work place training session
Animal Husbandry and Maintenance recommendations (codes of practices)	X	<input type="checkbox"/>	<input type="checkbox"/>	Animal husbandry sops
Basic genetics	X	<input type="checkbox"/>	<input type="checkbox"/>	Previous studies
S8 and S4 drug storage and usage	X	<input type="checkbox"/>	<input type="checkbox"/>	Previous studies
Zoonotic diseases	X	<input type="checkbox"/>	<input type="checkbox"/>	Previous studies
Environmental sustainability	X	<input type="checkbox"/>	<input type="checkbox"/>	Workplace policy, procedure
NHMRC guidelines	X	<input type="checkbox"/>	<input type="checkbox"/>	Induction training session

Is there anything else you have achieved/delivered or are qualified in, which has not been identified here? If so, please provide details.

I am in charge of training new staff in several techniques.

I have completed a previous certificate in vet nursing which had units focusing on anaesthesia and analgesia
